

OPEQ

STARTING GUIDE

WINDOWS 10

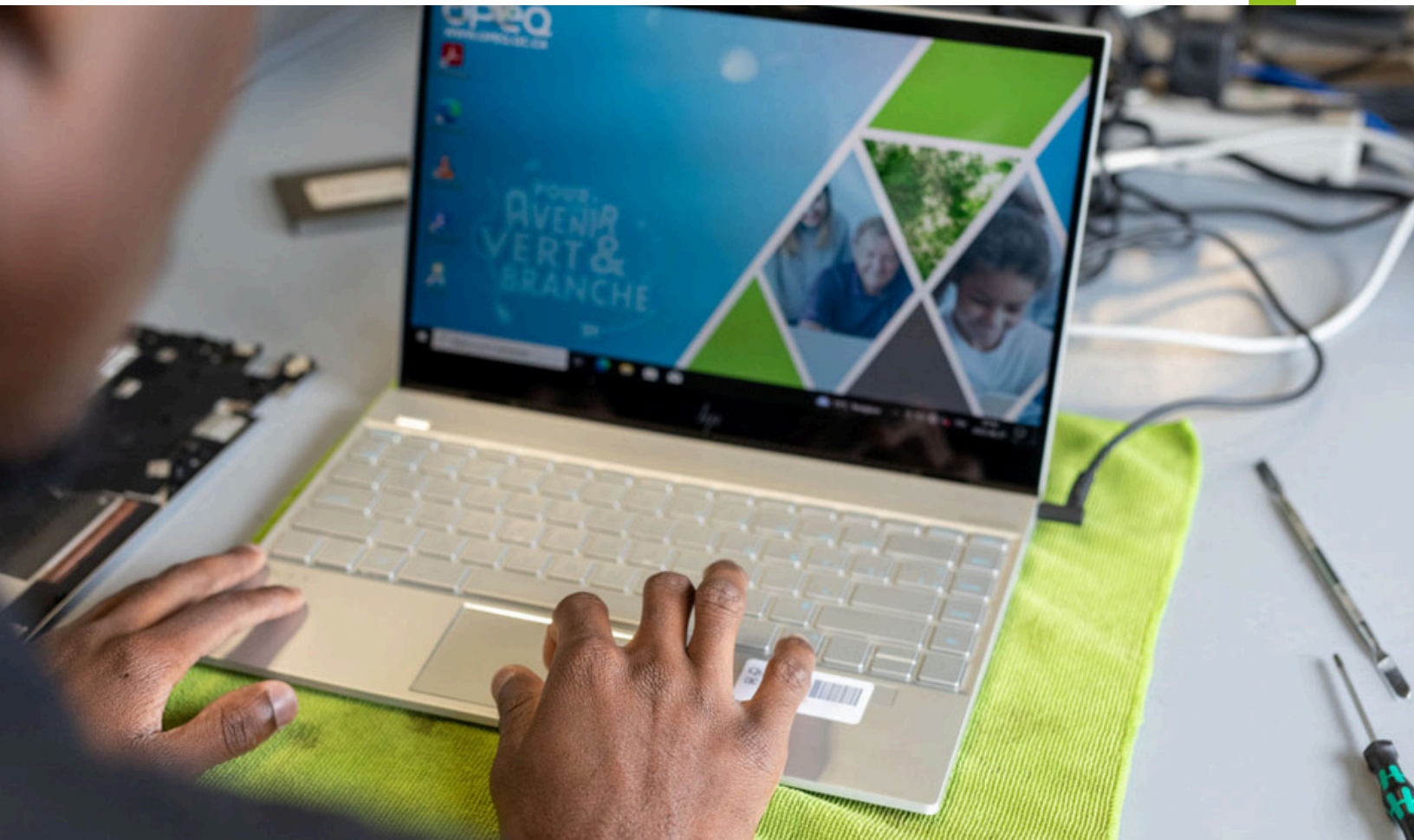


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THANK YOU

By choosing an OPEQ refurbished computer, you are actively participating in our mission to contribute to a green and connected future.

Over the past 25 years, OPEQ has given a second life to more than 250,000 computers and provided more than 70,000 hours of paid internships each year to young people from all regions of Quebec.

We enjoyed preparing this computer especially for you, and we thank you for supporting our commitment to sustainable and socially responsible computing.

The OPEQ team

1 PRELIMINARY STAGE

Before turning on your computer for the first time, please make sure that:

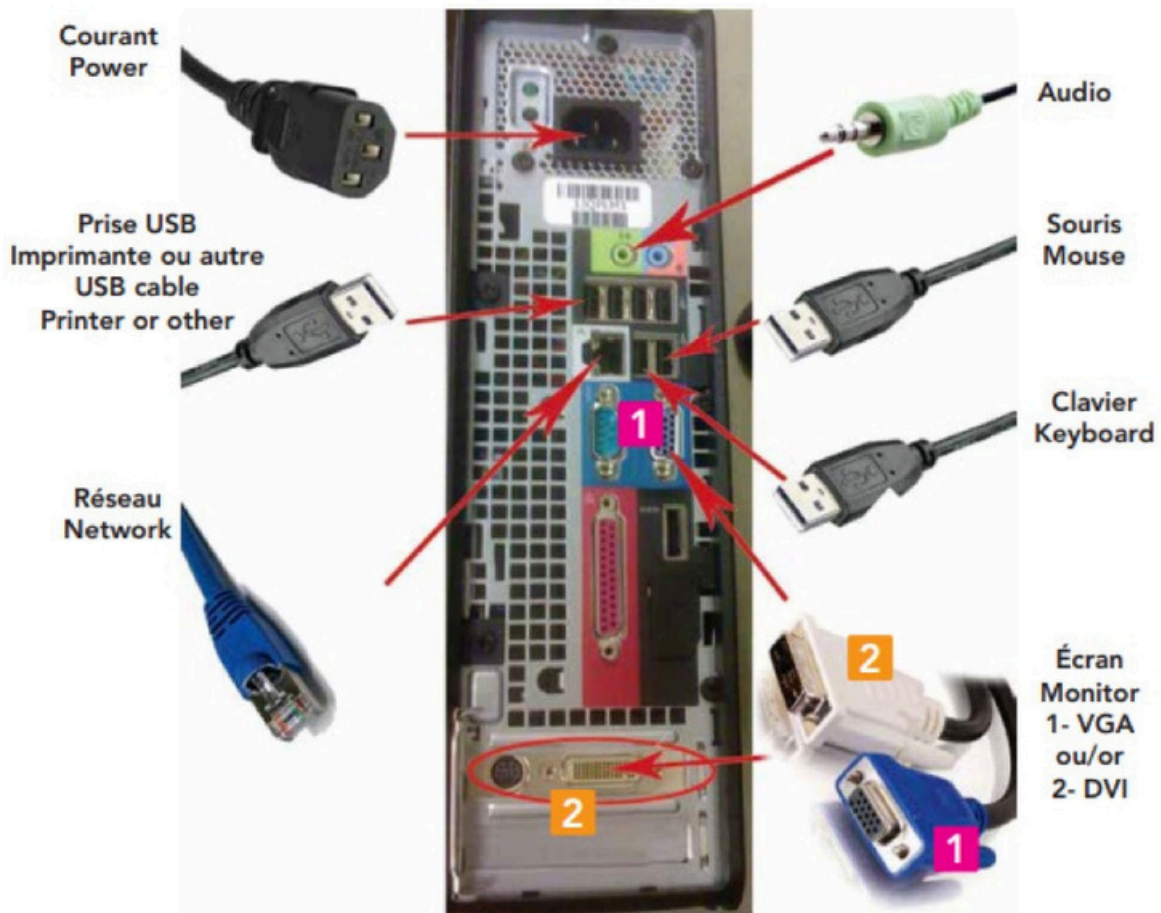
- No damage is visible on the device,
- All wires are connected in the correct positions (see Connection Guide on next page),
- No speakers, microphones or headphones are connected.

Now you can start your computer!

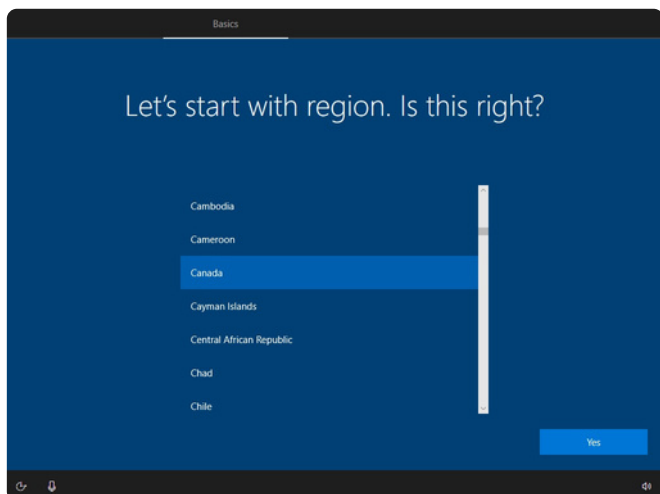
Start

2. CONNECTIONS

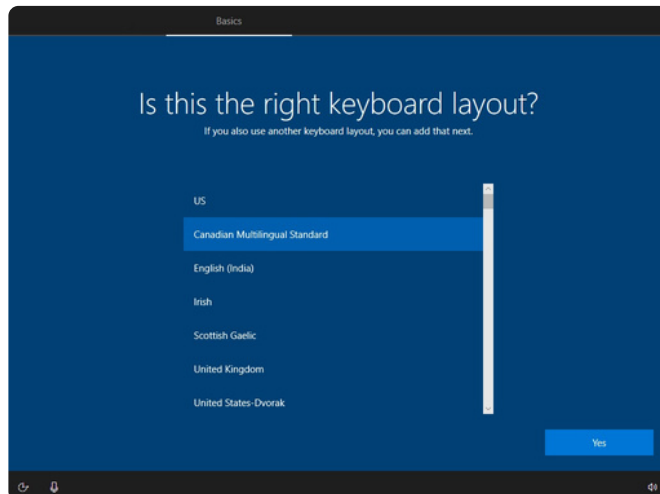
Here's a representation of a computer rear panel for making connections. Please note that the position of the sockets on your panel may be different. Audio and network cables are not included.



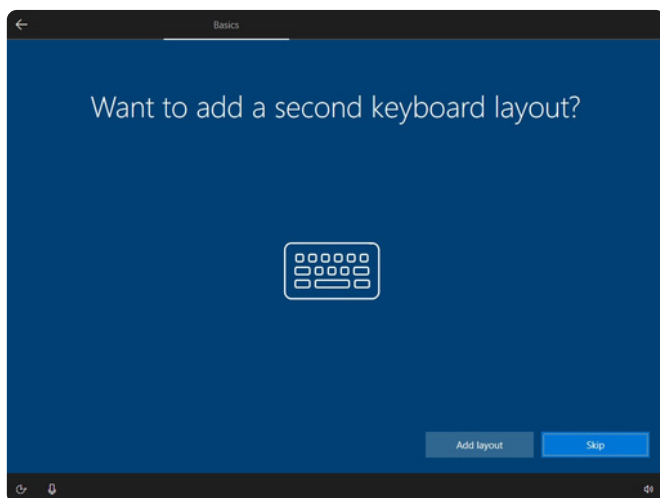
3. STARTING GUIDE



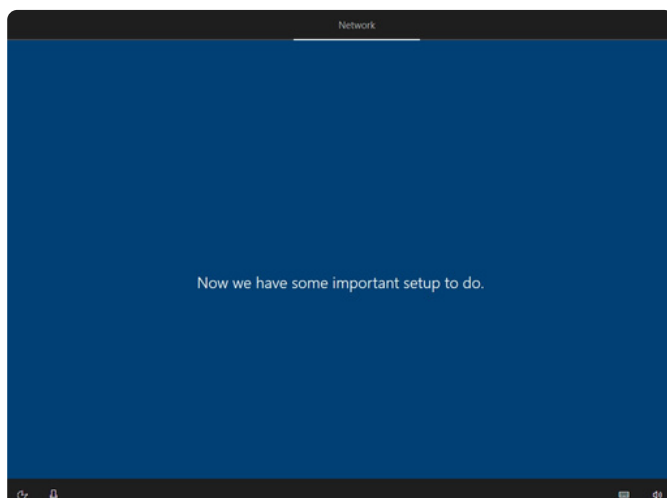
1. Select «**Canada**» region.
Click on «**Yes**».



2. Choose the keyboard layout
«**Canadian Multilingual Standard**».
Click on «**Yes**».



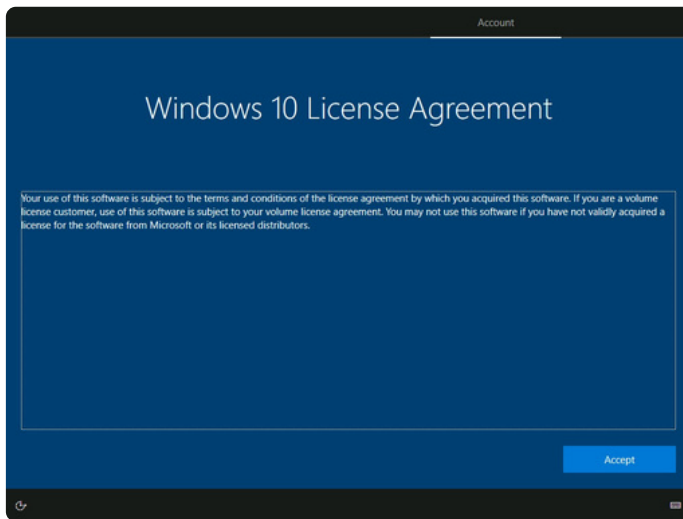
3. Click on «**Skip**».



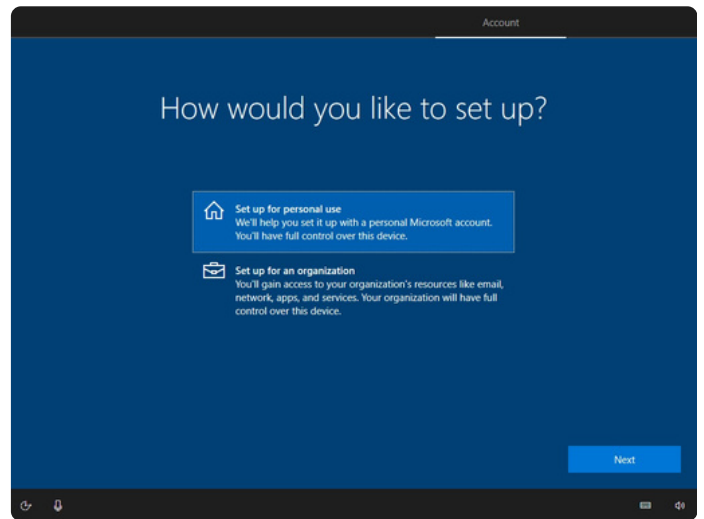
4. The computer automatically checks for updates. Wait for them to be completed. This may take several minutes.



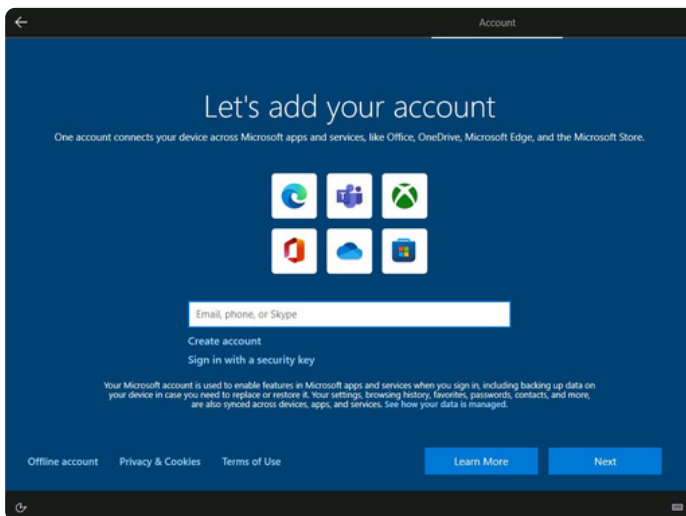
Do not interrupt the search.



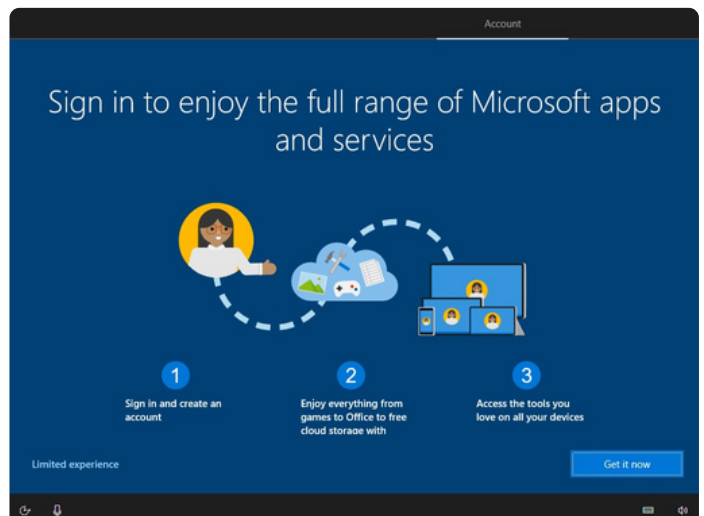
5. Read the Microsoft license agreement. Click on «**Accept**» to continue.



6. Select «**Set up for personal use**». Press «**Next**».



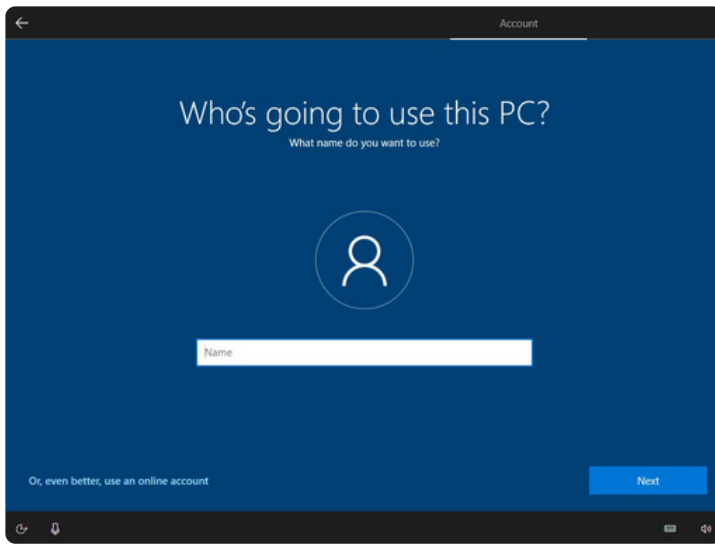
7. Click on «**Offline Account**».



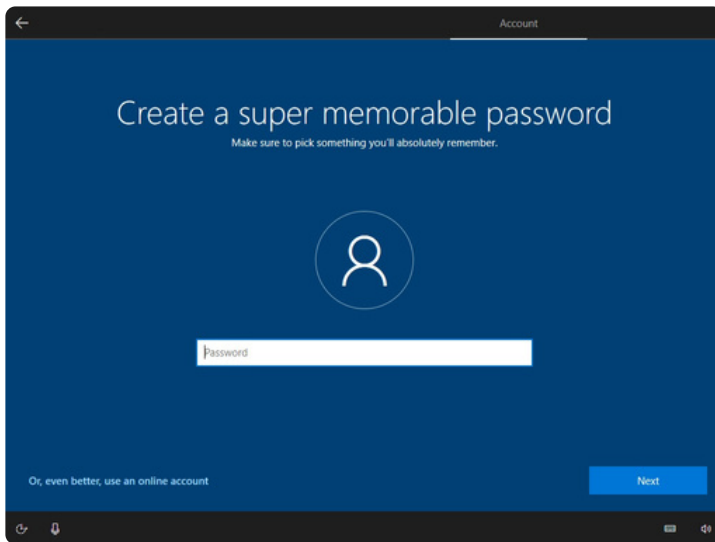
8. Click on «**Limited Experience**».



We strongly suggest that you create a local account. You can always reconfigure your computer later, no choice is permanent.



9. Enter your name in the text field. Click on «**Next**»



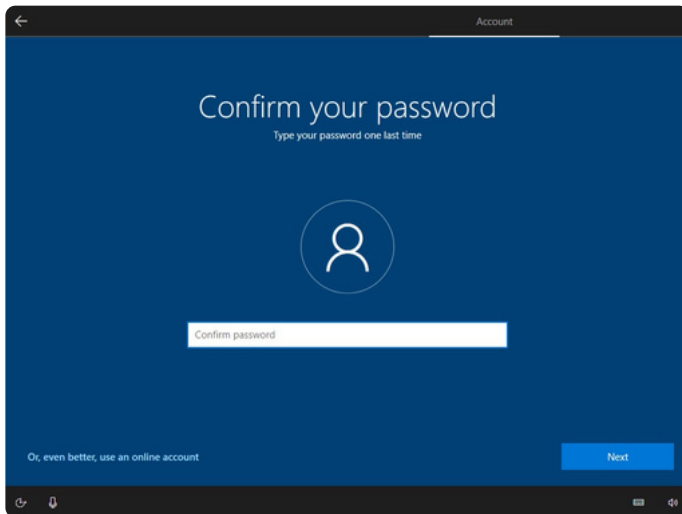
10. If you want to protect your user account with a password, enter it in the text field. Otherwise, leave the field blank and press «**Next**».



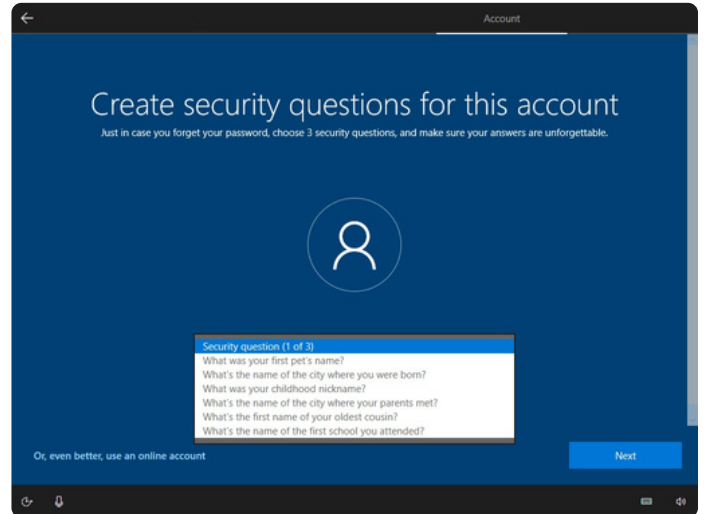
It's important to remember your password, because if you forget it, you will no longer be able to use your computer without the help of a technician.



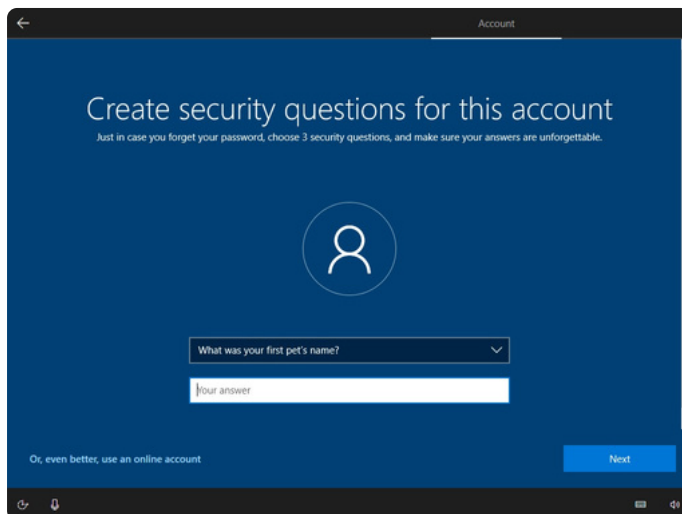
You can click on the eye to the right of the text field to see your password.



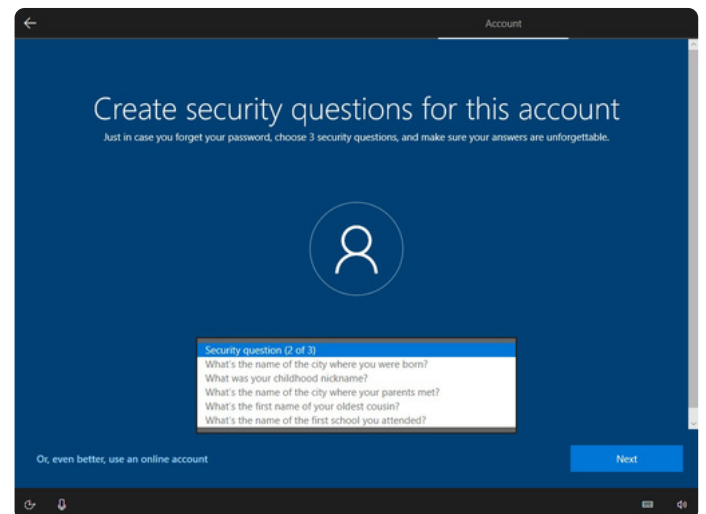
11. If you choose to use a password, you must enter it again in the text field. Click on «Next».

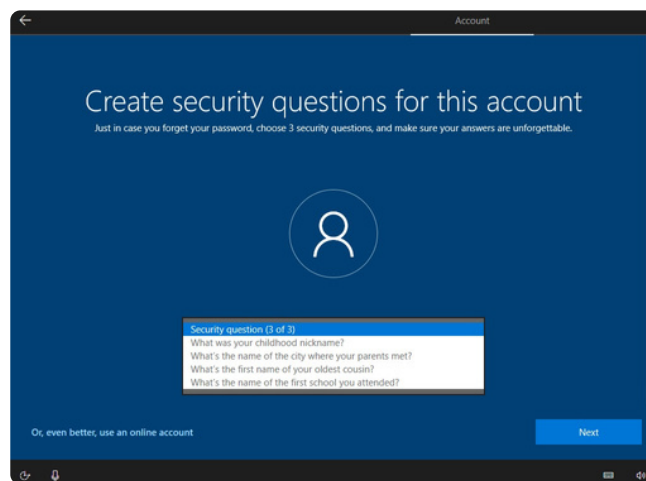
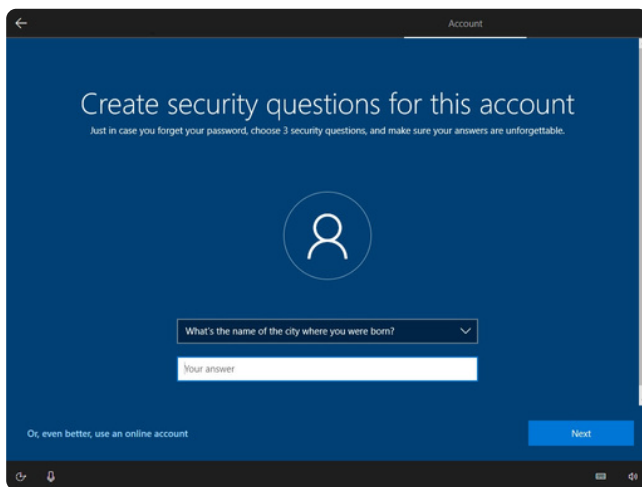


12. If you have entered a password, select a first security question.

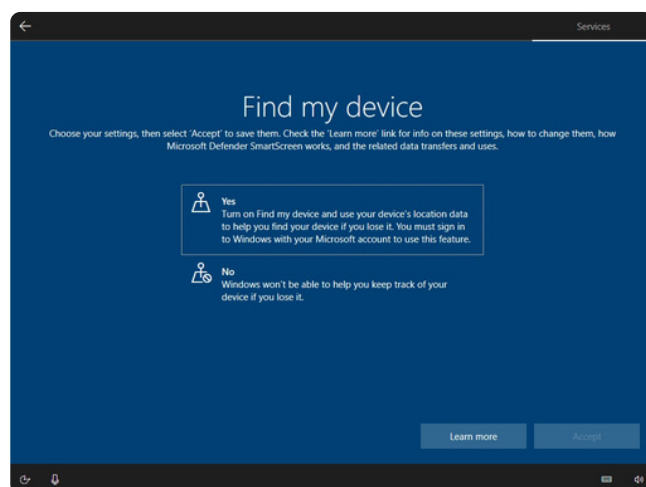
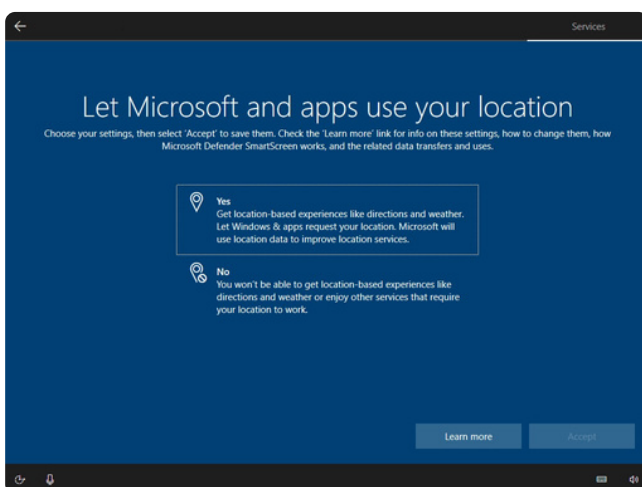
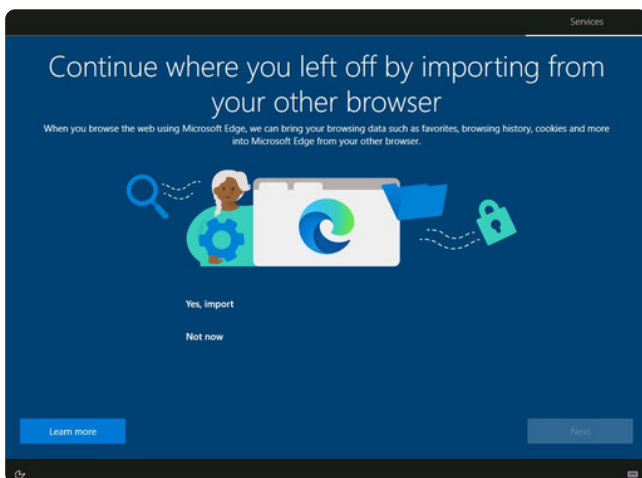


13. Enter the answer to the first security question. Click on «Next» and Select a second security question.

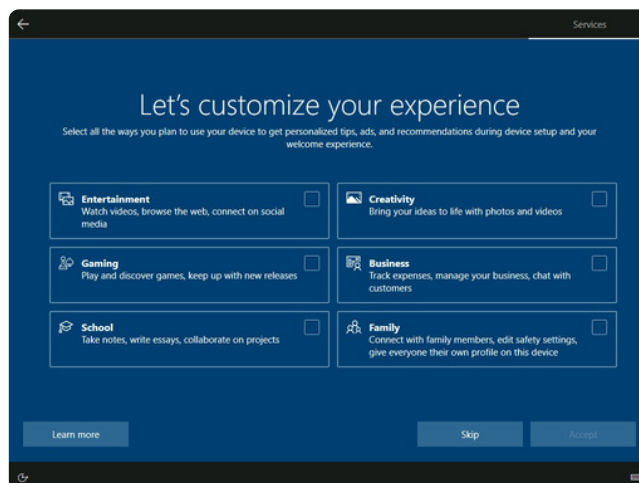
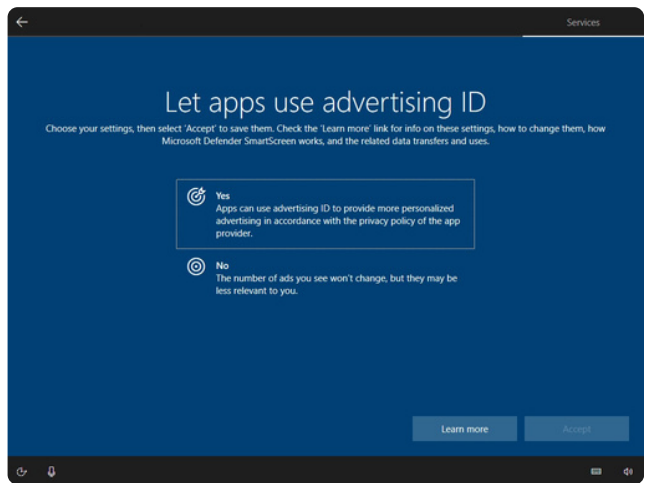
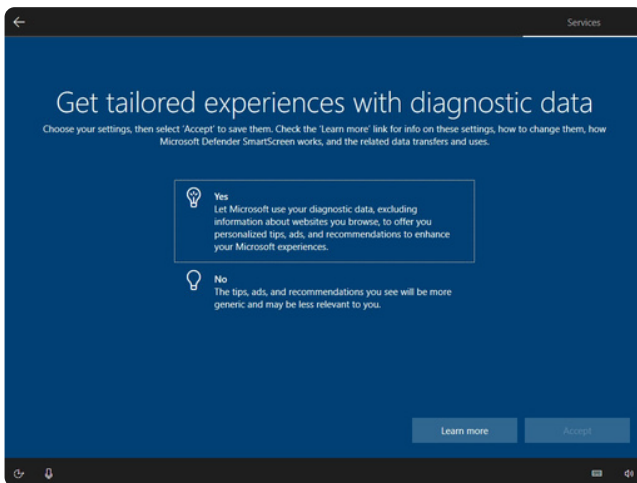
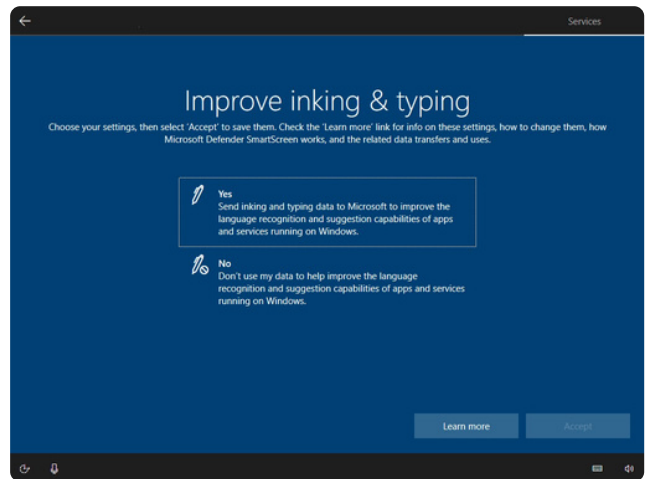
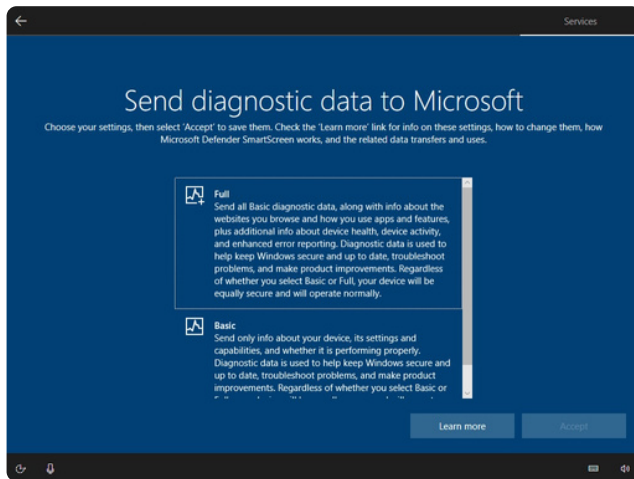




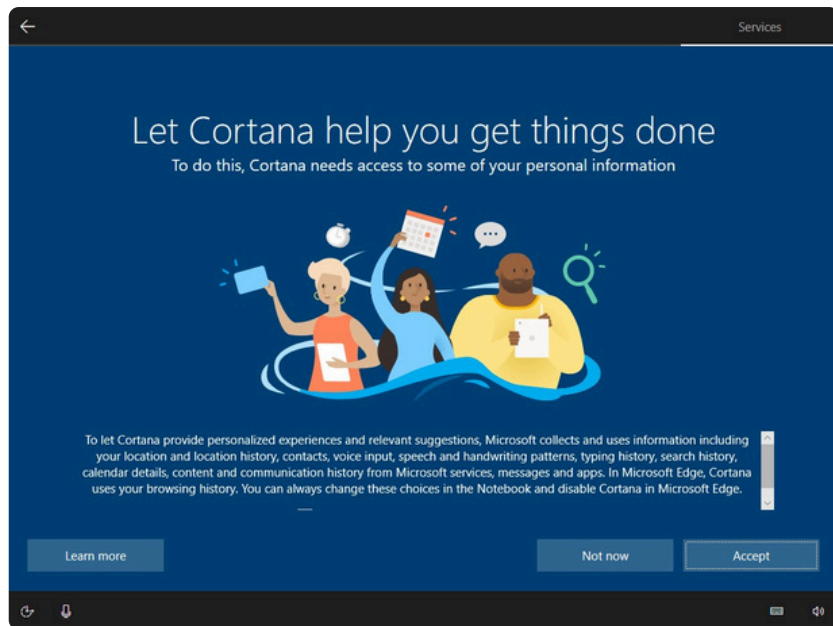
14. Select the third security question and enter the answer to the third security question. Press «**Next**».



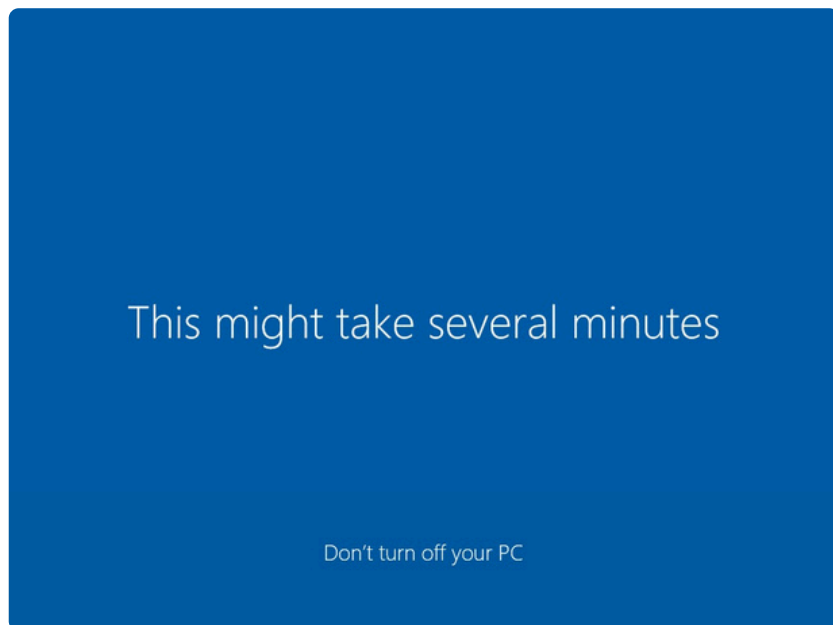
15. Select an option and click on « **Next** ».



16. Select the desired options and click on «**Accept**». You can also simply click on «**Ignore**» if you wish to skip this step.



17. If you wish to use Cortana, Microsoft's personal assistant, click on «**Accept**», otherwise click on «**Not now**».



18. Wait a moment so that Windows can create your account according to the options you have previously chosen.



Congratulations, you are now ready to use your computer!



4- CONTACT



Need technical assistance

Operation, configuration or software use
Phone: 1 877 617-6737 then dial 3 then 3.



To make a donation

E-mail : don@opeq.qc.ca
Phone : 1-877 617-OPEQ (6737)

Please don't hesitate to contact us if you have any questions or comments, or if you'd like to find out more about our organization and projects.

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